

CAREER OPPORTUNITIES Ad # 02/2020

A Progressive Public Sector Organization invites applications from Pakistani Nationals for the following posts on regular / contract basis for ISLAMABAD & KARACHI regions.

S No	Name of Post / Pay Approx.	Qualification	Relevant Experience (Post Qualification)	Station (for Test/Interview & Posting)
1	Assistant Manager (Mechanical) (Rs. 89,700/-)	a) BE / BSc (Engg) in the relevant field with 1 st Div	Experience in relevant field will be preferred	Islamabad / Karachi
2	Assistant Manager (Electrical) (Rs. 89,700/-)	b) MS / MSc (Engg) in the relevant field with 1 st Div		
3	Assistant Manager (IT / Software) (Rs. 89,700/-)	a) BE / BSc (Engg) Computer/IT (1 st Div) b) BCS/BIT/BSE (04 Years Degree) (1 st Div) or equivalent c) MCS / MIT (1 st Div) after 2 years of Bachelor Degree d) MCS after 04 years BCS/ MSc (Engg) (Computer /IT) (1 st Div)	Experience in relevant field will be preferred	Islamabad
4	Assistant Manager (Horticulture) (Rs. 83,200/-)	B.Sc (04 Years) / MSc in Agriculture / Horticulture with (1 st Div)	Experience in relevant field will be preferred	Islamabad
5	Assistant Manager (Admin) (Rs. 83,200/-)	MBA / BBA (04 years) / MPA / MAS / MSc / MA HRM / MS or equivalent Post Graduation (04 Years degree course after intermediate) in the relevant field with 1 st Div.	Experience in relevant field will be preferred	Karachi
6	Assistant Manager (Finance) (Rs. 83,200/-)	a) MBA in Finance / Accounts / BBA Hons (4 Years degree course after intermediate) / Master of Science (MS) in Financial Management / M.Com (1 st Div) b) CA (Inter) / ICMA (Inter) / ACCA c) Graduate (1 st Div) with Subordinate Accounts Service (SAS) / Pakistan Institute of Public Finance Accountants (PIPFA)	a) Experience in relevant field will be preferred b) Experience in relevant field will be preferred c) 05 Years relevant experience	Karachi
7	Assistant Technical Officer (Mechanical) (Rs. 73,100/-)	a) B.Tech (Hons) or equivalent in relevant field b) B.Tech (Pass) in relevant field c) 03 Years Diploma of Associate Engineering (DAE) or equivalent in the relevant field from recognized Polytechnic Institute.	a) Experience in relevant field will be preferred b) 09 Years relevant experience c) 13 Years relevant experience	Karachi
8	Chargeman (Mechanical) (Rs. 61,500/-)	a) B.Tech (Pass) in relevant field b) 03 Years Diploma of Associate Engineering (DAE) or equivalent in the relevant field from recognized Polytechnic Institute (1 st Div).	a) Experience in relevant field will be preferred b) 04 Years relevant experience	Karachi
9	Jr. Chargeman (Mechanical) (Rs. 45,900/-)	03 Years Diploma of Associate Engineer (DAE) with 1 st Div from recognized Polytechnic Institute in the relevant field.	Experience in relevant field will be preferred	Islamabad / Karachi
10	Jr. Chargeman (Machinist) (Rs. 45,900/-)			Islamabad
11	Jr. Chargeman (Electrical) (Rs. 45,900/-)			Islamabad / Karachi
12	Jr. Chargeman (Electronics) (Rs. 45,900/-)			Karachi
13	Jr. Assistant-II (Rs. 37,000/-)	FA / FSc / L.Com / D.Com (1 st Div) with 6 months Office Automation Course.	Experience in relevant field will be preferred	Karachi
14	Data Entry Operator (Rs. 32,900/-)	a) Matric with Science with minimum 2 nd Division with atleast 50% marks & 6 Months Computer Course with 5000 Key Depression per hour (Kdph) b) Matric with Computer Science with minimum 2 nd Division with atleast 50% marks with 5000 key depression per hour (Kdph)	a) 02 Years relevant experience b) 02 Years relevant experience	Islamabad / Karachi
15	Tech-II (Mechanical) (Rs. 38,700/-)	a) F.Sc (Pre-Engineering) (1 st Div) b) Matric with Science (1 st Div) with 02 Years apprenticeship / certificate.	a) Experience in relevant field will be preferred b) 02 Years relevant experience	Islamabad / Karachi
16	Tech-II (Machinist) (Rs. 38,700/-)			Islamabad
17	Tech-II (Draftsman - Mechanical) (Rs. 38,700/-)			Islamabad
18	Tech-II (Auto Mechanic) (Rs. 38,700/-)			Karachi
19	Tech-II (Fabricator) (Rs. 38,700/-)			Islamabad
20	Tech-II (Electrical) (Rs. 38,700/-)			Islamabad / Karachi
21	Tech-II (Electronics) (Rs. 38,700/-)			Karachi
22	Tech-II (Medical) (Rs. 38,700/-)	a) Matric with Science (1 st Div) with 01 Year course in relevant field from a Government recognized Institute b) Matric with Science (1 st Div) with 02 Years course in relevant field from a Government recognized Institute c) F.Sc (preferably 1 st Div) with 01 Year Diploma in relevant field from a Government recognized Institute.	a) 03 Years relevant experience b) 02 Years relevant experience c) Experience in relevant field will be preferred	Islamabad
23	Fire Leader (Rs. 37,000/-)	Matric with Science (Preferably 1 st Div)	06 Years experience in the relevant field and Fireman Course from a recognized Institute	Karachi
24	Caretaker-III (Rs. 37,000/-)	Intermediate	03 Years relevant experience	Islamabad
25	Moazzan / Qari (Rs. 37,000/-)	Matric or equivalent, Hafiz Quran and Qari	Experience in relevant field will be preferred	Islamabad
26	Special Vehicle Operator - III (Rs. 38,700/-)	Matric having HTV Civil Driving License with trade test in operation of special vehicle. For ex-service men with minimum T.T class II course in the operation of relevant vehicle.	03 Years relevant experience	Islamabad
27	Waiter-II / Mess Attendant-II (Rs. 31,400/-)	Middle	06 Years relevant experience	Islamabad / Karachi
28	Cook-II (Rs. 31,400/-)			Karachi
29	Tech-III (Mechanical) (Rs. 32,900/-)	a) Matric with Science minimum 2 nd Div with at least 50% marks. b) Matric with Science minimum 2 nd Div with at least 50% marks with 01 year technical course (technical / drafting).	a) 06 Years relevant experience b) 05 Years relevant experience	Islamabad / Karachi
30	Tech-III (Auto Mechanic) (Rs. 32,900/-)			Islamabad
31	Tech-III (Fabricator) (Rs. 32,900/-)			Islamabad
32	Tech-III (Electrical) (Rs. 32,900/-)			Islamabad / Karachi
33	Tech-III (Auto Electrician) (Rs. 32,900/-)			Karachi
34	Dispatch Rider-III (Rs. 31,400/-)	Matric at least Second Class with Motor Cycle License.	02 Years relevant experience	Islamabad / Karachi
35	Fireman (Rs. 26,600/-)	Matric (Preferably 1 st Div)	Experience in relevant field will be preferred	Islamabad / Karachi

- For Serial No. 01 to 14, please submit application online on www.techandresearch.com by 20 July 2020.
- For Serial No. 15 to 35, please send application on the application form (available on www.techandresearch.com) along with one passport size photograph, attested copies of all educational certificates, experience certificates, relevant driving license (for Special Vehicle Operator-III and Dispatch Rider-II only) and domicile to **GENERAL MANAGER (HR), P.O. BOX 3375 GPO, ISLAMABAD** by 20 July 2020. Please clearly mention Serial No. of the Post / Discipline on the top right corner of the envelope.
- Where the prescribed qualification is 1st Div in the Final Degree, Only one 2nd Div (with not less than 50% marks) in entire academic career from Matric onwards will be acceptable for eligibility. However, no 3rd Div is allowed in entire academic career.
- First Class / 1st Div for a degree means CGPA 2.5/4.0 for semester system or minimum of 60% marks for annual system of examination.
- All degrees/diplomas and certificates must be obtained from HEC / PEC recognized universities / institutions/boards. For O-Level / A-Level, equivalence certificate from the Inter Board Committee of Chairman and for Foreign Degree, equivalence certificate issued by HEC showing division / percentage / CGPA must be provided. For serial no. 01 to 14 provide the score online and for serial no. 15 to 35 equivalence certificate must be attached with documents.
- Post qualification experience means experience gained after the completion date of final degree required for the post.
- Age limit is 18 to 35 years on 20 July 2020. However, upper age limit shall be relaxed in case of Government servant / Ex-Serviceman in accordance with rules.
- All requirements i.e. degrees, experience, courses etc. must be completed by closing date of advertisement.
- Those in Govt./Semi Govt./Autonomous body service should apply through proper channel.
- Request for change of station/ test center will not be entertained.
- Please note that fulfilling the selection criteria does not guarantee short listing. If large number of applicants meet selection criteria, only the most qualified / experienced would be short listed.
- The organization reserves the right to increase or decrease number of posts.
- Every column of application form is required to be filled. Incomplete applications will not be accepted.
- The responsibility of correctness of the data will rest purely on the candidate. Any wrong / fake entry will lead to the cancellation of the induction process of candidate at any stage.
- No TA/DA will be admissible for test / interview.